



ALFRED HERBERT (INDIA) LTD.

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CIN : L74999WB1919PLC003516

Mr. Ashish Poddar
2, Gurusaday Road
Ballyguange
Kolkata- 700 019

27th December'2023

Dear Sir,

Letter of Appointment

Please refer to Form DIR-2 dated 11th December, 2023 giving your consent to act as a Director in our Company.

The Board of Directors unanimously approved your appointment as an Additional Director of the Company. We are sure the Company would be enriched with your valuable guidance and suggestions in the course of your association with us as a Director. As required under the Companies Act 2013, we are issuing Appointment letter to you covering the terms of your appointment:

1. You will hold the office as an Additional Director from 27th December, 2023 till the Post Ballot proceedings completes.
2. You will devote sufficient time to the affairs of the Company while functioning as Director as would be required to help the Company to achieve its objectives.
3. Remuneration will be paid by way of fees and reimbursement of expenses for participation in the Board and other meetings and commission and or such other payments as may be decided by the Board from time to time. Such payments shall be subject to the provisions of the Companies Act, 2013.

Kindly confirm your agreement to the above by signing and returning the enclosed duplicate copy of this letter.

Thanking you,

Yours faithfully,

ALFRED HERBERT (INDIA) LIMITED

COMPANY SECRETARY & CHIEF FINANCIAL OFFICER